

Town of Chilton

N4695 County BB
 Chilton, WI. 53014
 Phone: 920-849-4720

MAP AMENDMENT (REZONING) & TEXT AMENDMENT APPLICATION

Applicant Information			
Applicant Name (Indiv., Org. or Entity)		Authorized Representative	Title
Mailing Address		City	State Postal Code
E-mail Address		Telephone (include area code)	Fax (include area code)
Landowner Information (if different than Applicant)			
Name (Organization or Entity)		Contact Person	Title
Mailing Address		City	State Postal Code
E-mail Address		Telephone (include area code)	Fax (include area code)
Project or Site Location (if Map Amendment)			
Site Name (Project):		Location ID(s):	
Site Address / Location:		Plat / CSM / Lot No.:	
Quarter: <input type="checkbox"/> NW <input type="checkbox"/> NE <input type="checkbox"/> SW <input type="checkbox"/> SE	Section:	Township: N	Range: E
Legal Description:			
Current Zoning:		Proposed Zoning:	
Current Uses:		Proposed Uses:	
Lot Dimensions:	Front:	Side:	Rear:
Side:	Side:	Lot Area:	<input type="checkbox"/> acres or <input type="checkbox"/> square feet
Reasons & Justification for Map Amendment (Rezoning) or Proposed Text Amendment			
Fees			
<input type="checkbox"/> \$650.00 (payable to Town of Chilton).			
Certification & Permission			
<p>Certification: I hereby certify that I am the landowner of the property which is the subject of this Application. I certify that the information contained in this form and attachments is true and accurate. I understand that failure to comply with any or all of the provisions of the ordinances and/or permit may result in notices, fines / forfeitures, stop work orders, permit revocation, and cease & desist orders.</p> <p>Permission: As landowner of the property, I hereby give the permit authority permission to enter and inspect the property to evaluate this application, to determine compliance with the ordinances, and to perform corrective actions after issuing proper notice to the landowner.</p>			
Applicant Signature		Date Signed	
Landowner Signature (required)		Date Signed	

LEAVE BLANK – FOR MUNICIPAL USE ONLY		
Date Complete	Fee Received \$	Receipt No:
Application Received:	Date Paid:	Taken By:

What is a Map Amendment (Rezoning)?

A Zoning District designation regulates the use, size, and development of a property. A Map Amendment is the process that changes the Zoning District designation from one District to another District. A Map Amendment changes the Official Zoning Map for the Town of Chilton.

Where do I Begin?

Consult with the Town Zoning Administrator your proposal for a Map Amendment (Rezoning). Town Staff will discuss with you compliance with the Town of Chilton Comprehensive Plan, zoning district uses, surrounding uses, and possible nonconformities.

What is the Process?

1. Preliminary Consultation (recommended): The purpose of this meeting is to ensure that the applicant is aware of the requirements of the Map Amendment (Rezoning) process.
2. Informal Hearing (optional): The applicant may request an informal hearing before the Plan Commission to obtain preliminary feedback on the Map Amendment.
3. Submittal: The applicant shall submit a complete Map Amendment Application, signed by the property owner or his/her designee. A complete application includes a legal description of the property to be rezoned, current and proposed zoning district, and applicable fees.
4. Public Hearing: Within 45-days of filing a complete application, the Plan Commission will hold a Public Hearing. Notice of the hearing will be sent to property owners within 300-feet of the subject property, the applicant, and adjacent municipalities. A notice of the Public Hearing is published in the newspaper for 2 consecutive weeks prior to the Plan Commission meeting.
5. Plan Commission Action: At the Public Hearing, the Plan Commission will make a recommendation to the Town Board on the application.
6. Town Board Action: Within 30-days of the Plan Commission recommendation, the Town Board will approve, approve with modifications, deny the Map Amendment (Rezoning) or refer the application back to the Plan Commission.
Note: If the Plan Commission denies a Rezoning or if there is a protest against, the Rezoning will not become effective except by a favorable vote of three-fourths of the Town Board voting. If the Town Board denies an application, the applicant may not resubmit for one year the same request.
7. Calumet County Board Action: The Map Amendment (Rezoning) becomes effective only after approval by the Calumet County Board of Supervisors.

What is the Final Action?

The approved Ordinance is published in the newspaper and upon publication the (Rezoning) is final.

Standards for Map Amendments (Rezoning). All recommendations for Official Zoning Map amendments shall be consistent with the adopted plans, goals and policies of the Town of Chilton Comprehensive Plan and with the intent of this Chapter.

1. Prior to making a recommendation on a proposed rezoning, the Plan Commission shall make a finding to determine if the following conditions exist. No rezoning of land shall be approved prior to finding at least one (1) of the following:
 - a. The request for a zone change is in conformance with the Town of Chilton Comprehensive Plan.
 - b. A study submitted by the applicant that indicates that there has been an increase in the demand for land in the requested zoning district, and as a result, the supply of land within the Town mapped as such on the Official Zoning Map, is inadequate to meet the demands for such development.
 - c. Proposed amendments cannot be accommodated by sites already zoned in the Town due to lack of transportation, utilities or other development constraints, or the market to be served by the proposed use cannot be effectively served by the location of the existing zoning district(s).
 - d. There is an error in the code text or zoning map as enacted.
2. Any proposed rezoning not consistent with the Town of Chilton Comprehensive Plan shall require a Future Land Use Map amendment and shall follow the process for amending the Comprehensive Plan prior to rezoning approval.